



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



REQUEST FOR QUOTATION

OFFICE PARTITION (BAO)

Purchase Request No. 2025-03-0849

Approved Budget for the Contract: ₱ 99,999.96

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement for **Office Partition (BAO)** to apply the sum of **Ninety-Nine Thousand Nine Hundred Ninety- Nine Pesos and Ninety-Six Centavos Only (₱ 99,999.96)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
		Office Partition
4	set	Customized Office Partition - Fabric w/ Glass Front Panel size:130Wx140H color: Cream (M-20)
4	set	2 set (2 seater) Customized Office Partition - Fabric w/ Glass Front Panel size:140Wx60H cm color: Cream (M-20)
2	set	Customized Office Partition - Fabric w/ Glass Front Panel size:130Wx140H color: Cream (M-20)
2	set	2 set (2 seater) Customized Office Partition - Fabric w/ Glass Front Panel size:140Wx60H cm color: Cream (M-20)
		*see attached documents for specifications

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprourement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

Republic of the Philippines
Southern Luzon State University
GENERAL SERVICES OFFICE

Project: Supply and Installation of Office Partition at BRC 2nd Floor

Location: Business Resource Center 2nd Floor, SLSU Main Campus Lucban, Quezon

Implementation: by Contract

Duration: 15 Calendar Days for 2
Installers

SCOPE OF WORKS

I. Office Partition (Front)

- Supply and Installation of Office Partition as
- Materials are subject for approval before installation
- Partitions are to be installed according to floor plan

PREPARED BY:

RONELITO O. SAN JOSE, PME
Director, General Services Office

RECOMMENDING APPROVAL:

DR. ARVIN N. NATIVIDAD
OIC- VP, Administrative and Financial Affairs

APPROVED BY:

DR. FREDERICK T. VILLA
University President

CREAM





REPUBLIC OF THE PHILIPPINES
SOUTHERN LUZON STATE UNIVERSITY
GENERAL SERVICES OFFICE

PROJECT TITLE:	Supply and Installation of Office Partition at BRC 2nd Floor			
PROJECT LOCATION:	2nd Floor BRC, SLSU Main Campus Lucban, Quezon			
OWNER:	Southern Luzon State University			
MODE OF IMPLEMENTATION:	by Contract			
DURATION:	15 calendar days for 2 Installers			
SUMMARY				
ITEM	DESCRIPTION	MATERIALS COST	LABOR COST	TOTAL COST
I	Office Partition (Front)	-	-	-
II	Office Partition (Side)	-	-	-
TOTAL ESTIMATED DIRECT COST				-
OVERHEAD, CONTINGENCIES AND MISC. (OCM)				-
CONTRACTOR'S PROFIT				-
VALUE ADDED TAX (VAT)				-
TOTAL ESTIMATED PROJECT COST				-

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REPUBLIC OF THE PHILIPPINES
SOUTHERN LUZON STATE UNIVERSITY
GENERAL SERVICES OFFICE

PROJECT TITLE:	Supply and Installation of Office Partition at BRC 2nd Floor
PROJECT LOCATION:	2nd Floor BRC, SLSU Main Campus Lucban, Quezon
OWNER:	Southern Luzon State University
MODE OF IMPLEMENTATION:	by Contract
DURATION:	15 calendar days for 2 Installers

BILL OF MATERIALS

ITEM	DESCRIPTION	Qty	Unit	Direct Cost	Total Materials Cost
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I. Office Partition (Front)

1	Customized Office Partition - Fabric with Glass Front Panel of size 140cm high and 130cm wide (green with white frame)	6	sets		
SUB-TOTAL					-

II. Office Partition (Side)

1	Customized Office Partition - Fabric with Glass Side Panel of size 60cm wide and 140cm high (green with white frame)	6	set		
SUB-TOTAL					-